

First-Year Advising Calendar – Spring 24-25

*Subject to change

[Academic Calendar](#)

<p>Feb 5-7 1</p>	<ul style="list-style-type: none"> • Classes begin Wednesday, February 5. • Course adds and drops can be made in Arches through Friday, Feb 7. Students should use Arches to add sections with seats available. The online add form is available for use for closed sections. (<i>Spring 24-25 admits must see their advisor for any class changes through Feb 14.</i>)
<p>Feb 10-14 2</p>	<ul style="list-style-type: none"> • Students can drop courses in Arches through Friday, Feb 14. • To add courses this week, students must use online add form only. • Add/drop deadline is Friday, Feb 14. Enrolled courses as of Friday, Feb 14 at 4:30 pm are considered attempted credits by Financial Aid. Courses dropped after Feb 14 at 4:30 pm will appear as a "W" (withdraw) on the transcript. • First-year students who enrolled in FA 24 (and any other undeclared student) can declare a major starting Friday, Feb 14. • All first-year students receive instructions and a link to the program change form (major declaration) by email from the Advising Office. • Encourage undeclared advisees to attend departmental open houses in the coming weeks.
<p>Feb 17-21 3</p>	<ul style="list-style-type: none"> • Raise Starfish flags at any time if you are concerned for an advisee. • Encourage undeclared advisees (except new spring admits) to declare a major if they are ready. • Students who are unsure of their direction can visit CORE/Vocational Exploration for guidance. • Advisors may begin receiving requests from students to review their Fall Course Plan in Arches.
<p>Feb 24-28 4</p>	<ul style="list-style-type: none"> • Starfish Early Alert Survey goes out Monday, Feb 24. No academic flags will be assigned while the survey is open.
<p>Mar 3-7 5</p>	<ul style="list-style-type: none"> • Starfish Survey responses due by Monday, Mar 3 at noon. • Watch for Starfish flags assigned to you for your advisees. Follow up with your advisee before the first drop date on Friday, March 21. See Advisor's Guide to Add/Drop dates for guidance.
<p>Mar 10-14 6</p>	<ul style="list-style-type: none"> • Advisees who received Starfish flags last week should talk with their instructor and consider using resources available through the Learning Commons: subject tutoring, academic coaching (time management, study skills, test-taking skills), and help with reading and writing. There is still time to improve performance.
<p>Mar 17-21 7</p>	<ul style="list-style-type: none"> • Friday, March 21 is the deadline to drop a course and reuse credits. (Drop/Reuse date) <ul style="list-style-type: none"> ◦ Credits dropped by this date can be reused in this academic year. ◦ Courses dropped by this date do not apply to overload charges. ◦ Consider adding a late start course if appropriate. ◦ See "An Advisor's Guide to Add/Drop Dates." • Friday, March 21 is the final day to submit a program change form (major declaration) to Registrar's Office. • Forms submitted after this date will not be immediately processed. • Students who have not declared by this date will be required to meet with their first-year advisor for Fall and J-term registration.
<p>Mar 24-28</p>	<p>Spring Break!</p>

<p>Mar 31-Apr 4 8</p>	<ul style="list-style-type: none"> ● Advisor holds added for FY students. You will raise holds for your advisees who have not yet declared a major. ● Arrange advising meetings with your advisees over the next two weeks in preparation for Fall and J-term registration in week 10 (April 16-April 18). ● Late start courses begin this week. Check Arches for open seats. ● Add/drop deadline for late start (S72) courses is Friday, April 4 at 4:30 pm. Use online add/drop forms.
<p>Apr 7-11 9</p>	<ul style="list-style-type: none"> ● Starfish Academic Concern Survey week. No academic flags will be assigned while survey is open. ● Continue meeting with advisees. Plan to meet with your first-year advisees for Fall and J-term registration by Friday of this week. <ul style="list-style-type: none"> ○ Any advisee who did not declare a major by March 21 must meet with you for Fall semester and J term registration. ○ Don't forget to clear the advisor restriction in Arches after you've met with your advisee. You are the only person who can clear the restriction.
<p>Apr 14-18 10</p>	<ul style="list-style-type: none"> ● Rising Sophomores (your first-year advisees) register for Fall and J-term on Arches, Wed – Fri (noon). ● Watch for Starfish flags assigned to you for your advisees. Follow up with student before final drop date Tuesday, April 22. With a few exceptions, students should drop any course(s) they know they will fail after consultation with the instructor. See Advisor's Guide to Add-Drop Dates. ● Easter Break begins Friday, April 18
<p>Apr 21-25 11</p>	<ul style="list-style-type: none"> ● Easter Break continues for students Monday, April 21. ● Final drop date is Tuesday, April 22 at 4:30 pm. Drop courses using the online drop form. ● Withdrawal deadline for late start (F72) courses is Friday, April 25 using online drop form. ● Open Registration for all students for Fall Semester and J-term April 21 - May 23
<p>Apr 28-May 2 12</p>	<ul style="list-style-type: none"> ● Withdrawal deadline for S72 courses Wednesday, April 30 at 4:30pm ● Open registration on Arches for all students for Fall and J-term on Arches continues through May 23.
<p>May 5-9 13</p>	<ul style="list-style-type: none"> ● Celebration of Learning is Wednesday, May 7. ● Open registration on Arches for all students for Fall and J-term on Arches continues through May 23.
<p>May 12-16 14</p>	<ul style="list-style-type: none"> ● Final week of regular classes. ● Open registration on Arches for all students for Fall and J-term on Arches continues through May 23.
<p>May 19-23 Finals Week</p>	<ul style="list-style-type: none"> ● Final exams Monday through Friday of this week. ● Open registration on Arches ends Friday, May 23.

*Questions? Please reach out to the Learning Commons at advising@augustana.edu.